

One connected platform for HR, Payroll and the full employee journey.

Digitise employee records, attendance, self service, payroll and performance in one secure platform.

STOP MANAGING PEOPLE IN FRAGMENTS.

Powerful questions your HR team should be asking:

- Are employee records, payroll changes and leave requests scattered across different systems?
- Are your managers struggling to track attendance, overtime, lateness and approvals?
- Do employees still depend on HR for payslips, forms, leave balances and letters?
- Can you prove who approved what, when and why — across HR, Attendance and Payroll?

1 SAVE TIME
Automate forms, approvals, reports and payroll preparation.

2 REDUCE RISK
Strengthen audit trails, permission control and compliance workflows.

3 EMPOWER STAFF
Give employees self-service access for leave, payslips, documents and profile changes.



Personnel Management Workbench

305 Active Employees | 0 New This Month | 0 Exits This Month | 7 Payroll Instructions | 53 Missing Cost Centers | 430 Payroll Changes

Employees

Search employees...

Adam UZICE
F205 Logistics Officer - Finance

Leave & Absence

Leave Granted | Leave Application | Public Holiday | Days Off

Leave Granted

EMPLOYEE NO	LEAVE	START	END	RETURN	DAYS	ACTIONS
298	AL	2025-07-01 00:00:00.000	2025-07-01 00:00:00.000	1989-12-30 00:00:00.000	100	
298	AL	2025-07-01 00:00:00.000	2025-07-01 00:00:00.000	2025-07-01 00:00:00.000	100	
298	GL	2025-07-01 00:00:00.000	2025-07-01 00:00:00.000	2025-07-01 00:00:00.000	100	
298	ML	2025-07-14 00:00:00.000	2025-07-14 00:00:00.000	2025-07-15 00:00:00.000	100	
298	KL	2025-07-22 00:00:00.000	2025-07-22 00:00:00.000	2025-07-23 00:00:00.000	100	

Monthly Appraisal Admin / HR / Manager Access

Monthly Appraisal Entry | Yearly Summary | Annual Template Definition | Annual Appraisal Entry | Monthly Definitions

Open / Create Monthly Appraisal

Use this section to open and create Monthly Appraisals. Use the form below to narrow by year or employee details. Appraisal entries are created.

Year: 2025 | Month: All | Status: All | Search: Employee / Department / Job Title

Monthly Appraisal List

Open	Delete	Year	Month	Emp No	Employee	Department	Section	Template	Status	Created	Alert
Open	Delete	2025	4	298	Adam UZICE	Finance	Cargo	Requisitions Staff Monthly KPI	APPROVED	Completed on 2025-07-01 10:00:00.000	
Open	Delete	2025	4	157	Adam CHANG-PIN TWE	Marketing Division	Consumer Advocate	Requisitions Staff Monthly KPI	SUBMITTED	Completed on 2025-07-01 10:00:00.000	
Open	Delete	2025	4	174	Adam GABRIEL	Customer Service	Sales	Requisitions Staff Monthly KPI	SUBMITTED	Completed on 2025-07-01 10:00:00.000	
Open	Delete	2025	4	184	Adam HODDLE	Front Office	Risk Management	Requisitions Staff Monthly KPI	DRAFT	Completed on 2025-07-01 10:00:00.000	

Payroll Processing - September 2025

Year: 2025 | Month: September | Search employees / HRN | Department: All | Refresh | Generate Payroll Review Pack

Summary

184227 valid, 4,138,000.00 UNLOCKED Payroll 0.000

Approve & Lock Payroll | FINALISED | Finalised 200290 | Unfinalised Payroll

290 Employees Total | 6,343,108.55 Gross Total | 4,861,188.44 Net Total | 154,227 Bank Total

Employee	Division	Department	Basic	Allowance	Deduction	Overtime	Gross	Actions
Abraham DUSAISE	Customer Service	Risk Management	10,261.00	602.00	130.00	405.04	11,238.04	8,890.16
Adam UZICE	Finance	Cargo	14,348.00	0.00	1,544.00	0.00	14,348.00	10,800.72
Adam CHANG-PIN TWE	Marketing Division	Consumer Advocate	25,000.00	2,145.00	150.00	0.00	27,145.00	21,415.80

Flowchart

```

graph TD
    Start([Start]) --> Task1[Task 1: Approved Payroll Entry]
    Task1 --> Decision1{Decision 1: Level 1 Reported}
    Decision1 --> Task2[Task 2: Approved Payroll Entry]
    Decision1 --> Task3[Task 3: Approved Payroll Entry]
    Task2 --> Decision2{Decision 2: Level 2 Reported}
    Task3 --> Decision2
    Decision2 --> Task4[Task 4: Approved Payroll Entry]
    Decision2 --> Task5[Task 5: Approved Payroll Entry]
    Task4 --> End([End])
    Task5 --> End
  
```

SPACE eHRIS Command Centre

0 Employees | 113 Payroll | 6 Absence | 5 Payroll Issues | Refresh | Show Data On | Presentation | Insights

Human Capital Suite

HR Personnel | Recruitment | Payroll | Health & Safety | Self Service | On Boarding | Awards & Recognition | File Movement | Performance

Start Tour

Touch any module to drill down. Counts refresh automatically every 30 seconds. DEMO DATA - Demo data refresh: 2025-06-18 19:37:54

- Reduce manual HR work**
Cut paperwork and repetitive tasks.
- Improve payroll accuracy**
Eliminate errors and ensure compliance.
- Speed up approvals**
Real-time tracking and faster decisions.
- Protect confidential records**
Role-based access and secure audit trails.

More Modules. More Control. More Value.

Human Capital covers the full employee lifecycle beyond core HR and payroll.

From recruitment and leave management to appraisal, safety, talent and workforce planning, Human Capital brings every people process into one connected digital platform.

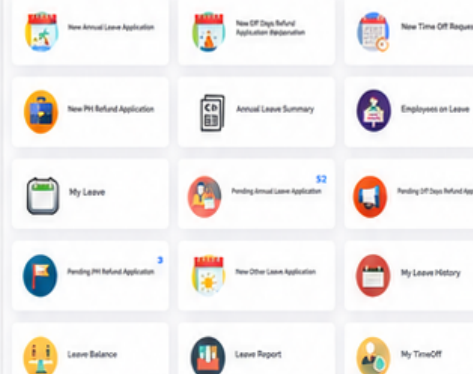
Recruitment

Recruitment



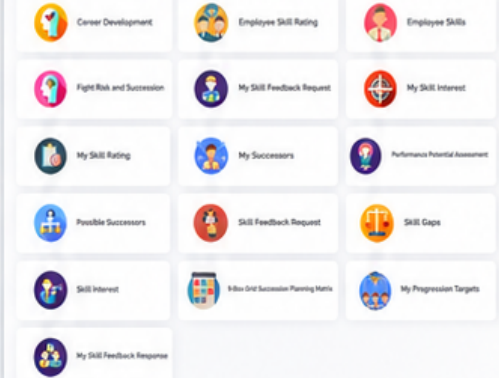
Leave & Timeoff

Leave & Timeoff



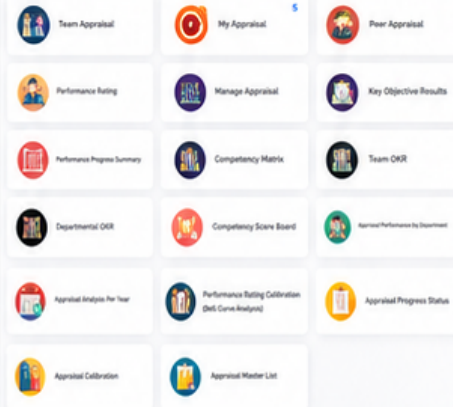
Talent Management

Talent Management



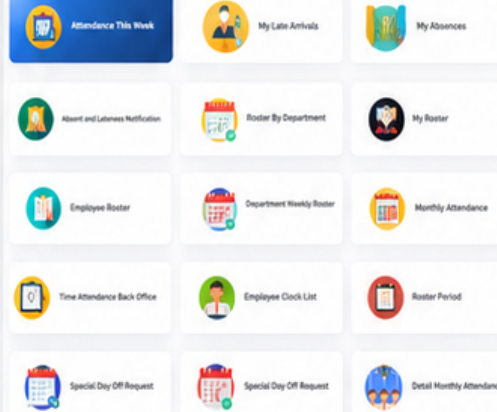
Appraisal

Appraisal



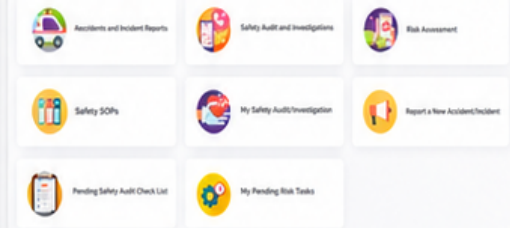
Time Attendance

Time Attendance



Health & Safety

Health and Safety



Workforce Management

Workforce Management



Expanded Enterprise Modules



Recruitment
Manage vacancies, job requisitions, approvals and hires.



Leave & Timeoff
Online leave application, balances, approvals and tracking.



Appraisal & Performance
KPI, OKR, competency matrix and performance reviews.



Talent Management
Skills, succession, career development and potential assessment.



Time Attendance
Rosters, lateness, absences, clocking and attendance analytics.



Health & Safety
Incidents, audits, investigations, risk assessment and compliance.



Workforce Management
Strategic goals, approvals, personnel back office and workforce oversight.



On/Off Boarding
Structured employee onboarding and offboarding workflows.

Why organisations choose Human Capital



Improve employee experience
Self-service, faster approvals and better visibility.



Strengthen management control
Real-time dashboards, workflows and accountability.



Standardise operations
One platform for leave, talent, recruitment, safety and performance.



Support strategic growth
Better planning, better decisions and stronger compliance.



Digitise manual processes
Eliminate repetitive tasks and reduce errors.



Improve visibility
Real-time insights across people and operations.



Standardise workflows
Consistent, compliant and audit-ready processes.



Scale with confidence
Built to grow with your organisation.